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Executive Director – Jon Hansen

Training Task Force Meeting Agenda

**OSU-OKC Public Safety Training Center
3501 West Reno, Room 204**

Oklahoma City, Oklahoma. 73017

Tuesday, November 22, 2011, 1:30 pm

Co-Chairman, Richard Kelley & Jack Ellington

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|--------|--|-------------------------------|
| I. | Call to Order | Chair |
| II. | Recognition of Guests and Announcements | Chair |
| III. | Approval of Minutes | Chair |
| IV. | Report: Items from the Co-Chairs | Richard Kelley/Jack Ellington |
| V. | Report: Chesapeake / COFT Partnership | Catreana McMullen |
| VI. | Report: Five Levels of Firefighter | Jon Hansen |
| VII. | Report: Integris Healthy Heart Partnership | Jon Hansen |
| VIII. | Report: Driving Programs | Donnie Allen |
| IX. | Report: Live Fire Training / Rehab | Brian West/Alan Sanders |
| X. | Report: Public Fire Education | Nancy Trench |
| XI. | Report: Company/Chief Officer Command and Leadership | Jon Hansen/Chris Neal |
| XII. | Report: State Public Safety GIS | Jon Hansen |
| XIII. | Report: Other Sub-Committee Reports | Team |
| XIV. | HB 1835 – Legislative Issues | Chair/Jon Hansen |
| XV. | Council Recognition Programs | Jon Hansen |
| XVI. | Annual Report | Jon Hansen |
| XVII. | Items From the Task Force | Chair / Team |
| XVIII. | New Business | |
| XIX. | Next Meeting Date | |
| XX. | Adjournment | |

Note: The Council on Firefighter Training/Training Task Force may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.



Council on Firefighter Training Training Task Force Minutes

June 28, 2011

Meeting called to order at 10:10 am by Richard Kelly

Roll Call:

Members:

Richard Kelley, Co- Chair - Present
Jack Ellington, Co-Chair - Present
Randy Carpenter - Absent
Les Foughty – Present
Bart Hadley - Absent
Carl Hickman - Present
Randy Janoe - Excused
Paul Long - Excused
Jon Neely – Excused
Monty Powers – Present
Tom Smith – Absent
Bob Smith - Absent
Bob Allen - Late
Wade Anders - Absent
Brian Arnold - Absent
Perry Brinegar - Present
Gary Davis - Absent
Eddie Manley - Absent
Chris Neal - Present
Alan Sanders - Present
Ed Kirtley- Present
Jim Hock – Present
Robert Doke – Present
Jon Hansen - Present

Co-Chairman Kelly requested everyone to sign in rather than call roll.

Approval of Minutes:

Review was made of the May 24th 2011 minutes. Motion was made to approve by Ed Kirtley. Second by Jim Bryen. No discussion. Motion passed.

Introductions were held.

Co-Chairman Kelly recognized Jon Hansen.

Jon Hansen discussed the NE Regional Fire School and explained how he presented the 5 levels.

Co-Chairman Kelly polled the team, it was agreed upon that it was ok to not go in order of the agenda. He recognized Jon to continue.

Jon Hansen informed the team of the input on the Five Levels he has been given, he referenced a few wording changes in the electives that would give them more flexibility.

Bob Allen elaborated on the changes and explained why EMS was not made a priority when the Five Levels were started. The Levels need to cover Fire, Rescue and EMS. He would like the group to consider this.

Co-Chairman Kelly was wondering what exactly in EMS that they are requesting we add, that is not in the levels.

Jon Hansen gave examples of what the groups were requesting.

Bob Allen discussed the upcoming opportunities for training; that would possibly fall into the requests that were being made for EMS to be included in the electives of the five levels.

Discussion was held. Alan Sanders stated that he thought it was primarily a wording issue.

More discussion was held on adding EMS to rescue and the word elective was a choice that was made and possibly that word should change as well.

Motion to add EMS/rescue to the electives of the Five Levels was made by Carl Hickman. Second by Jim Bryen. Motion passed.

Co-Chairman Kelly recognized Chris Neal for Item 3, Discussion – Company/Chief Officer Command & Leadership.

Chris Neal reviewed the concept paper and the goals set forth. Chris briefed the team on best practice for the focus groups. He stated in reference to the survey, he was at road block due to staffing, and suggested we have a focus group for the survey and they would present it to the team to decide its final contents. He advised that it has come down to 2 things

- (1) The focus groups will give him collective data for the survey.
- (2) He could take a random list of fire officers and have them respond as to what knowledge is necessary to be a successful fire officer.

Chris Neal stated he would rather have it one of two ways, rather than hold a work session and brain storm.

Co-Chairman Ellington stated he felt it should be through focus groups.

More discussion was held on how the group should proceed; how to present it to rural fire coordinators and the possibility of them being able to initiate the first focus groups.

Bob Allen stated that he felt we should not have a completion date; we should just make sure we go through the processes, and when we are ready to present each step, we do so. He continued to give examples on what was done with the 5 levels and how that process went. He stated we have one shot, and if we don't get it right the first time you lose buy in.

Chris Neal questioned how previously the task force wanted the Officer Levels ready by legislative session and ask if this is still the goal?

Co-Chairman Kelly said we can still use our dates, but as target dates, and if we don't meet the time lines it is will be ok. We do not want to rush and present something that may not get approved.

Discussion was held on curriculum, and it will be harder to define with the officer, than it was on the 5 levels.

Jon Hansen explained to the team, the reasoning for setting legislative goals. He explained that in February that we would be asked to present a draft to the legislature.

Les Foughty questioned whether we needed a team for staffing purposes.

Chris Neal explained how the focus groups will take care of that by helping to form closed questions.

Discussion was held.

The group focused on who should be utilized to form these focus groups in conjunction with the rural fire coordinators.

Co-Chairman Kelly ... Item 5 & 6 Ed Kirtley was recognized and discussed item 5 and the possibility for funding for firefighter health and safety. He explained the items that were requirements for the grant and there would be another meeting in July and that there would be a leader chosen for that.

Jon Hansen provided further information on how Integris Health has offered participation for community based health.

Co-Chairman Kelly suggested once this is off the ground, we attempt to get other local hospitals involved as well.

Les Foughty questioned if we would focus on hydration and rehab as well?

Jon Hansen explained the physicians, and hospitals involved do consider rehab a part of the problem with cardio health, and rehab would be an important part of the program.

Les Foughty then gave further examples as to why.

Alan Sanders explained that this would benefit in more than one way. It would assist the state in recruitment, obtaining and retaining volunteer fire fighters as well as a futuristic goal of possible insurance policies and/or coverage as well.

Item 6, Driver Training Update – Jon Hansen explained Donnie Allen still obtaining info for this.

Items 4, Sub working groups of the TTF – Jon Hansen asked for suggestions for sub group chairpersons. Co-Chairman Kelley suggested integrating groups that were already in existence. Discussion was held.

Ed Kirtley made suggestions and suggested Brian West as chair for Live Fire Training and stated this one needed to get started. Alan Sanders agreed. Discussion was held.

Discussion was held on a safety form that would be used to determine medical eligibility for training. Bob Allen made a motion that the completion of the safety/medical eligibility form be put as a top priority. Second was made and motion passed.

OLD BUSINESS

Chairman Kelly stated he felt we need to look at avenues for funding for training, and attempting to identify those sources.

NEW BUSINESS

Ed Kirtley advised he had a call from a chief requesting training on how to handle the aftermath of a tornado and how to do it safely. Discussion was held.

Next Meeting Date:

- August 23, 2011

Adjourn:

Meeting was adjourned at 11:48 PM: