



COFT



Council on Firefighting Training

ALL participants must begin with \$200 Training Tax Credit for their FIRST year!

\$200 TRAINING TAX CREDIT

ALL participants must begin with \$200 Training Tax Credit for their FIRST year!

Requirements:

- applicant must be a member in good standing of their volunteer fire department
- complete required "points" of general firefighter training
 - for the **FIRST** year... 12 points taken this year or in past!
 - for following years... 6 points taken this year **ONLY!**

CHIEFS / INSTRUCTORS:

If you are a volunteer firefighter, you may apply... *if* you meet the training requirements. Be sure to add your name to the roster of any training courses which you attend/teach, and then you can count those courses for yourself.

\$400 TRAINING TAX CREDIT

ONLY participants who did their \$200 Training Tax Credit previously may apply!

Requirements:

- applicant must be a member in good standing of their volunteer fire department
- complete VFFP (or Structural, FFI, FFI before December 31, 2008)
 - "complete" means to have finished all the required courses (which may have been taken in previous years) & passed the test
 - You may not have received the certificate back yet, that's OK!
- CATEGORY #1— 1 point of Homeland Security training
 - Federal deadlines take precedence. If you completed any of the NIMS courses before the end of this year, you may count it for your requirement for this year.
- CATEGORY #2— 6 points of general firefighter training, taken during tax year in question/
 - Every year, you must do continuing education... which means 6 points of general firefighter training taken this year **ONLY!**
 - If you took VFFP or FFI courses during 2008, then these could count as your general firefighter training courses

In-house training can be counted - - -

if applicant includes Attachment S which is signed by their Fire Chief.

Now, Additional OPTIONAL training is also eligible for the tax credits! Applicants are not required to take these sessions, but they can be taken to count towards up to HALF of the total points which they need so that firefighters will keep working towards finishing their VFFP / FFI.

Example #1: If any applicants are in their first year and need 12 points taken this or previous years, they can take up to 6 points from the Optional List, *if they want!*

Example #2: If any applicants did their first year before and now need only 6 points from this year, they can take up to 3 points from the Optional List, *if they want!*

More optional training may be added in the future...

check our website www.COFT-Oklahoma.org

or call 1-800-308-5336 or 405-601-8862 or email coft@okcoft.org



COUNCIL ON FIREFIGHTER TRAINING

2716 NE 50th Street, Oklahoma City, OK 73111
Tel 405-601-8862 • Toll-Free 1-800-308-5336

COFT was created by the Legislature in 2004, received funding in FY2007. COFT has four legislated responsibilities:

- 1) IDENTIFYING FIREFIGHTER TRAINING NEEDS and SETTING FIREFIGHTERS TRAINING GOALS
- 2) INTERACTING WITH OKLAHOMA OFFICE OF HOMELAND SECURITY
- 3) ADMININSTRATING and MAINTAINING INCENTIVE and RECOGNITION PROGRAMS FOR FIREFIGHTERS
- 4) ADVISING THE GOVERNOR, PRESIDENT PRO TEMPORE, SPEAKER OF THE HOUSE, and THE OKLAHOMA FIRE SERVICE and SUBMITTING ANNUAL REPORT

COFT is actively working on all of these. COFT's Training Task Force is actively working on identifying statewide training needs for both volunteer and career firefighters, including by use of the new Regional Training Advisor [RTA] program. If you are interested in becoming an RTA (part-time positions), please call us at the phone numbers above.

One of COFT's duties is administering the Training Tax Credit programs, working in conjunction with the Oklahoma Tax Commission and OSU - Fire Service Training. Here are some general guidelines on the program which is currently for volunteer firefighters:

*You must be **PRE-APPROVED** for this Tax Credit **BEFORE** using it on your Oklahoma tax return **BY SUBMITTING YOUR APPLICATION TO COFT!!!** If you used it without pre-approval, submit **NOW** on the correct year's forms, using Point Charts & training from that year in question... on our website!!!*

1

If it is your 1st year, you must begin with the \$200 program using Form 1A.
If it is your 1st year, you will need 12 points of eligible training from the Charts.
If it is your 1st year, you can "grand-father in" eligible training from past years.

2

If it is your 2nd year or more, you will only need 6 points of eligible GENERAL firefighting training from the Charts... *but taken during the tax year in question.*
If you have ever finished & passed the test for VFFP, FFI, FFII, or Structural FF... and you were approved for & used your \$200, then you can move to the \$400 level if you are ALSO compliant in the additional Category for Homeland Security which is HazMat, WMD, CBRNE, or NIMS (any 1 additional point will work).
If you have NOT finished & passed the test, you stay with \$200 & only need 6 points.

3

If you have been taking In-House Training, please use the Attachment S [Support] and have your Chief sign and initial the eligible training you have taken.

*You can still submit applications for 2007 Training Tax Credits. If you want to do an amended Oklahoma tax return, the Oklahoma Tax Commission allows you to go back 3 years... so you can also still submit for 2005 & 2006.
(Be sure to use the correct year's forms & point count, plus ONLY list training taken in appropriate years to match!!!)*

Be sure to visit our website for more information:
www.COFT-Oklahoma.org

Form 1A - for the \$200.⁰⁰ credit Oklahoma Volunteer Firefighter Tax Credit supporting documentation

2008

Recognizing the importance of volunteer firefighters and the challenges they face, Title 68 O.S. Section 2358.7 provides the opportunity to receive a tax credit for firefighter training.

Birthdate → Month, Day, then Year - -

Section 1. YOUR INFORMATION:

Print first name and middle initial	last name
Mailing address (number and street, including apartment number or rural route)	
City, State and Zip	
Daytime phone, with area code	Evening phone, with area code
Your eMail address	

FOR FURTHER EXPLANATIONS, see instructions available at www.COFT-Oklahoma.org online OR www.osfa.info

Under penalties of perjury, I declare the information presented here is true and correct, to the best of my knowledge and belief.

In accordance with the Privacy Act, I hereby give my permission for my information showing eligibility to be sent to OSU-Fire Service Training and COFT.

Date Signature of Volunteer Firefighter

IS THIS YOUR FIRST YEAR TO BE APPROVED AND USE THIS TAX CREDIT? State law requires ALL first-time participants to do the \$200 Tax Credit for their first year. If so, you should list eligible firefighter training taken in 2008, as well as those taken in previous years below, if this is your first year to claim the \$200 Volunteer Firefighter Tax Credit. If you already did \$200, you may be eligible for the \$400 tax credit which has different requirements... for which you would use 2008 Form 1B, instead of this 2008 Form 1A.

DEPARTMENTAL AFFILIATION(S):

CURRENTLY serving as a volunteer firefighter with the department written here:	
Please indicate the type of department: <input type="checkbox"/> Title 11 <input type="checkbox"/> Title 18 <input type="checkbox"/> Title 19 Other: _____	See the lists on COFT's website, if not known Department ID Number _____
County _____	Sub-State Planning District indicating which Rural Fire Coordinator _____
Organizational address, including city and zipcode	
Current cell phone / daytime phone for Fire Chief	
Fire Chief's OR Fire Department's eMail address	

Are there any other fire department(s) under which your training records may be listed? Please attach additional sheet (with your name), if needed

Department name(s) _____

TRAINING SUMMARY:

Please check this box if it applies to your personal situation:

I have / will have ENTIRELY completed Volunteer Fire Fighter Practice training program, or other more advanced firefighter training programs such as Structural Firefighter training, Fire Fighter I training program, or other by 12-31-08.

SPECIAL NOTE:

If you have marked this box above AND you have already been approved and have used your \$200 Firefighter Training Tax Credit during a previous Tax Year, then you MAY be able to participate in the \$400 Tax Credit program if you complete the TWO types of training required for it. You must use 2008 Form 1B to apply for the \$400 Tax Credit.

If not, please continue with the righthand portion of this section.

TRAINING: If you have finished the necessary training, then please submit this form NOW!!

For your personal first year, you will need 12 points of eligible training, but you can list those taken during Tax Year 2008 and in previous years. After your first year, you need 6 points of eligible training—done in 2008. List of point equivalencies appears on back of this form and on our website. Please attach COPIES of any relevant training certificates you have.

PLEASE COMPLETE

___ points COURSE TITLE: _____
TRAINING PROVIDER: _____
HELD AT: _____
YEAR: _____

___ points COURSE TITLE: _____
TRAINING PROVIDER: _____
HELD AT: _____
YEAR: _____

___ points COURSE TITLE: _____
TRAINING PROVIDER: _____
HELD AT: _____
YEAR: _____

___ points COURSE TITLE: _____
TRAINING PROVIDER: _____
HELD AT: _____
YEAR: _____

You may attach extra sheets, if more space is needed. Be sure your name appears on any extra pages.

___ points = TOTAL

Check one of the following two boxes:

- This is my personal first year to use the \$200 training tax credit. Total shown here should be 12 points of eligible firefighter training, taken in 2008 or earlier.
- I have previously been approved and have used the \$200 training tax credit. TOTAL shown above should be 6 points of eligible firefighter training from 2008.

Section below is for administrative purposes only. Applicants should not write below this line.

Section 2. VERIFICATIONS and CONFIRMATIONS:

A. After completing and signing, please have your Fire Chief sign below.

The volunteer firefighter whose name is shown above is a member in good standing of our department and has complied with local, state, and federal requirements for 2008.

Date _____ Signature of Fire Chief _____

Name of the Fire Chief, printed

B. Make a copy for your files and department files, then mail original to:

COFT (Council on Firefighter Training)
2716 NE 50th Street
Oklahoma City, OK 73111

C. OSU - Fire Service Training verifies that the eligible training shown above was completed by the applicant.

Date _____ Authorized Signature for OSU - Fire Service Training _____

D. The Council on Firefighter Training [COFT] certifies that this volunteer firefighter is eligible for a training tax incentive in the amount of \$200.⁰⁰ for Tax Year 2008.

Date _____ Authorized Signature for COFT _____

Please enter the dollar figure shown above on applicable line for Firefighter Training Tax Credit on 2008 Form 511CR in your Oklahoma state tax return. Then, transfer the totals of your tax credits to applicable line for Other Credits on 2008 Form 511.

Please make a copy of the final certified form (with circular seal included) for your files. Enclose this original with the red circular seal with your 2008 Oklahoma tax return. If filing electronically, see instructions on our website.

EQUIVALENCY TABLES for Tax Year 2008

as of 04/21/08

Please be sure to look up the point count *on this chart* for the training which you use on your 2008 application, because there have been revisions this year. It is still possible to retroactively submit your application(s) going back three years. However, please remember you must use charts and rules (plus training taken) in the tax year in question. Please visit our website to get these earlier forms and earlier regulations: www.COFT-Oklahoma.org

VFFP Program - EACH module is now 2 pts	
VFFP - Fire Behavior	2 pts
VFFP - Safety & Organization	2 pts
VFFP - PPE / SCBA I	2 pts
VFFP - PPE / SCBA II	2 pts
VFFP - Hoses & Fire Streams I	2 pts
VFFP - Hoses & Fire Streams II	2 pts
VFFP - Ladders	2 pts
VFFP - Ventilation & Forcible Entry	2 pts
VFFP - Intro to Ground Cover Fire Fighting	2 pts
VFFP - Loss Control	2 pts

Structural Fire Fighter Program	12 pts
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Remember firefighters need to take general firefighter training during the calendar year for which they are applying - *EXCEPT for someone's personal first year when current PLUS previous years are also considered.*

COFT is constantly reviewing the evolving needs of the fire service per its legislated mandates. Additional training may be approved as eligible and will be posted on our website plus others. PLEASE check out our website before you fill out your actual application to see any new ones.

It is not anticipated any training sessions would be removed from eligibility. But if so, then ample advance notice would be given of any removal.

Continuing Ed - EACH module is now 2 pts	
Firefighter Orientation & Safety	2 pts
Fire Behavior	2 pts
Building & Construction	2 pts
Firefighter PPE	2 pts
Portable Extinguishers	2 pts
Ropes & Knots	2 pts
Rescue & Extrication	2 pts
Forcible Entry	2 pts
Ground Ladders	2 pts
Ventilation	2 pts
Water Supply	2 pts
Fire Hose	2 pts
Fire Streams	2 pts
Fire Control	2 pts
Fire Detection, Alarms & Suppression Systems	2 pts
Loss Control	2 pts
Protecting Evidence for Fire Cause Determination	2 pts
Fire Department Communications	2 pts
Fire Prevention & Public Education	2 pts
Emergency Vehicle Driver Training [NEW 2008]	3 pts

Due to them being more advanced, OSU - FST will be recognizing Fire Fighter II training modules as a substitute for a Fire Fighter I modules for these tax credits.

Effective July 28 of 2006, COFT was given discretion to adjust eligible training to meet the ever-evolving needs of the fire service. Several categories of training classes have been added to encourage Oklahoma firefighters to be better prepared to protect our citizens and their communities. **So that firefighters will still work towards completion of VFFP or FFI, only HALF of your required points in any year may come from the chart below.**

Optional Additional Approved Continuing Education for General Firefighter Training			
<i>You may use any of these for up to HALF of the points required on General Firefighter Training - on either Form 1A OR 1B.</i>			
CPR or refresher - [send COPY of valid card]	1 pt	FST - Emergency Services Instructor	3 pts
EMS-First Responder or refresher [send COPY of card]	2 pts	FST - HazMat First Responder - Awareness	2 pts
FST - Wildland Fundamentals	3 pts	FST - HazMat First Responder - Ops or Tech	3 pts
FST - Wildland Skills	3 pts	any HazMat refresher [send COPY of records]	1 pt
NWCG S-130 / S-190 Forestry's Program [send COPY of your red card from Forestry]	3 pts	FST - Flammable Gas Emergencies (LPG)	3 pts
NFA - Incident Safety Officer	3 pts	approved Pipeline Safety Awareness session	1 pt
NFA - Strategy & Tactics for Initial Company Ops	3 pts	approved NIMS or ICS session, <i>for your rank</i>	1 pt
any NFA course	3 pts	approved CBRNE session	1 pt
County course on Money Management	1 pt	FST - Vehicle Extrication Training [NEW-2007]	3 pts
		Emer Vehicle Operator Training	Moved Up To Top

To minimize possible delays in the processing of your tax credit application, please attach COPIES of your training certificates, records, or relevant cards. Please be sure your name clearly appears on each of them.

Form 1B - for the \$400.⁰⁰ credit Oklahoma Volunteer Firefighter Tax Credit supporting documentation

2008

Recognizing the importance of volunteer firefighters and the challenges they face, Title 68 O.S. Section 2358.7 provides the opportunity to receive a tax credit for firefighter training.

Birthdate → Month, Day, then Year - -

Section 1. YOUR INFORMATION:

Print first name and middle initial		last name	
Mailing address (number and street, including apartment number or rural route)			
City, State and Zip			
Daytime phone, with area code		Evening phone, with area code	
Your eMail address			

FOR FURTHER EXPLANATIONS, see instructions available at www.COFT-Oklahoma.org online OR www.osfa.info

Under penalties of perjury, I declare the information presented here is true and correct, to the best of my knowledge and belief.

In accordance with the Privacy Act, I hereby give my permission for my information showing eligibility to be sent to OSU-Fire Service Training and COFT.

Date **X** Signature of Volunteer Firefighter

IS THIS YOUR FIRST YEAR TO BE APPROVED AND USE THIS TAX CREDIT? State law requires ALL first-time participants to do the \$200 Tax Credit for their first year. If so, please stop and do not use this form. Instead, you will need to complete 2008 Form 1A for the \$200 Training Tax Credit for one year where you will be able to list all eligible firefighter training whether taken in 2008 or in previous years for your personal first \$200 Tax Credit. Only repeat participants meeting all requirements for \$400 should use this form.

DEPARTMENTAL AFFILIATION(S):

CURRENTLY serving as a volunteer firefighter with:	
Please indicate the type of department: <input type="checkbox"/> Title 11 <input type="checkbox"/> Title 18 <input type="checkbox"/> Title 19 Other: _____	See the lists on COFT's website, if not known Department ID Number _____
County _____	Sub-State Planning District _____ Rural Fire Coordinator _____
Organizational address, including city and zip code _____	
Current cell phone / daytime phone for Fire Chief _____	
Fire Chief's OR Fire Department's eMail address _____	

Are there any other fire department(s) under which your training records may be listed? Please attach additional sheet (with your name), if needed
Department name(s) _____

TRAINING: If you have finished the necessary hours, then please submit this form NOW!!

TWO categories are involved with the \$400. You need 1 point + 6 points, altogether.

1. FEDERAL TRAINING REQUIREMENTS 1 point needed here
Please check one of the boxes below. If you are NOT able to check at least one of these two boxes, you should use 2007 Form 1A instead, this year.

I have completed NIMS / ICS which federal mandates say should be taken based on my position before the end of 2008 - taught by: _____
OR
 I have completed either CBRNE or WMD training for Homeland Security purposes. COURSE TITLE: _____

Please attach COPIES of relevant training certificates/records. TRAINING PROVIDER: _____
HELD AT: _____
YEAR: _____

2. GENERAL FIREFIGHTER TRAINING 6 points needed here
Please attach COPIES of relevant training certificates/records.

PLEASE COMPLETE _____ points COURSE TITLE: _____
TRAINING PROVIDER: _____
HELD AT: _____
YEAR: _____

_____ points COURSE TITLE: _____
TRAINING PROVIDER: _____
HELD AT: _____
YEAR: _____

_____ points COURSE TITLE: _____
TRAINING PROVIDER: _____
HELD AT: _____
YEAR: _____

_____ points = **TOTAL** At least 6 pts of general firefighter training taken in 2008 are needed in this category.
You may attach extra sheets, if more space is needed. Be sure your name appears on any extra pages.

TRAINING SUMMARY:

Please check all boxes which apply to your personal situation:

- I have / will have completed Volunteer Fire Fighter Practice training program, or other more advanced firefighter training such as Structural Firefighter, any year/time before 12-31-08.
TRAINING PROVIDED BY: _____
- I have / will have completed Fire Fighter I or II training program, any year/time before 12-31-08.
TRAINING PROVIDED BY: _____

If you have checked at least one of the boxes here, then please proceed with the information about TWO types of training needed for the \$400 tax credit listed in the adjacent column to the right.

If you have NOT checked at least one of the boxes above, then you need to use 2008 Form 1A.

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VFFP Program - EACH module is now 2 pts	Continuing Ed - EACH module is now 2 pts
VFFP - Fire Behavior 2 pts	Firefighter Orientation & Safety 2 pts
VFFP - Safety & Organization 2 pts	Fire Behavior 2 pts
VFFP - PPE / SCBA I 2 pts	Building & Construction 2 pts
VFFP - PPE / SCBA II 2 pts	Firefighter PPE 2 pts
VFFP - Hoses & Fire Streams I 2 pts	Portable Extinguishers 2 pts
VFFP - Hoses & Fire Streams II 2 pts	Ropes & Knots 2 pts
VFFP - Ladders 2 pts	Rescue & Extrication 2 pts
VFFP - Ventilation & Forcible Entry 2 pts	Forcible Entry 2 pts
VFFP - Intro to Ground Cover Fire Fighting 2 pts	Ground Ladders 2 pts
VFFP - Loss Control 2 pts	Ventilation 2 pts
Structural Fire Fighter Program 12 pts	Water Supply 2 pts
	Fire Hose 2 pts
	Fire Streams 2 pts
	Fire Control 2 pts
	Fire Detection, Alarms & Suppression Systems 2 pts
	Loss Control 2 pts
	Protecting Evidence for Fire Cause Determination 2 pts
	Fire Department Communications 2 pts
	Fire Prevention & Public Education 2 pts
	Emergency Vehicle Driver Training [NEW 2008] 3 pts

Remember firefighters need to take general firefighter training during the calendar year for which they are applying - *EXCEPT for someone's personal first year when current PLUS previous years are also considered.*

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FST - Wildland Fundamentals	3 pts	FST - HazMat First Responder - Ops or Tech	3 pts
FST - Wildland Skills	3 pts	any HazMat refresher [send COPY of records]	1 pt
NWCG S-130 / S-190 Forestry's Program [send COPY of your red card from Forestry]	3 pts	FST - Flammable Gas Emergencies (LPG)	3 pts
NFA - Incident Safety Officer	3 pts	approved Pipeline Safety Awareness session	1 pt
NFA - Strategy & Tactics for Initial Company Ops	3 pts	approved NIMS or ICS session, <i>for your rank</i>	1 pt
any NFA course	3 pts	approved CBRNE session	1 pt
County course on Money Management	1 pt	FST - Vehicle Extrication Training [NEW-2007]	3 pts
		Emer Vehicle Operator Training MOVED UP TO TOP	

To minimize possible delays in the processing of your tax credit application, please attach COPIES of your training certificates, records, or relevant cards. Please be sure your name clearly appears on each of them.

2008 Attachment S (Support for In-House Training)

To accompany 2008 Form 1A *or* 2008 Form 1B

For: _____

Please print Firefighter 's Name clearly on this line.

I, Chief _____ of the _____ Fire Department verify that the above listed has completed the training listed on this form. I also verify that the above listed member is currently a volunteer firefighter with our organization.

I also verify that the training I listed on this form meets or exceeds the content of Volunteer Fire Fighting Practices or Fire Fighter I.

Signature of Fire Chief _____

Date _____

Fire Department Name _____

Phone _____

VFFP	Points	Training Hrs	Year Taken	Chief's Initials
VFFP - Fire Behavior	2 pts			
VFFP - Safety & Organization	2 pts			
VFFP - PPE / SCBA I	2 pts			
VFFP - PPE / SCBA II	2 pts			
VFFP - Hoses & Fire Streams I	2 pts			
VFFP - Hoses & Fire Streams II	2 pts			
VFFP - Ladders	2 pts			
VFFP - Ventilation & Forcible Entry	2 pts			
VFFP - Intro to Ground Cover Fire Fighting	2 pts			
VFFP - Loss Control	2 pts			
FFI	Points	Training Hrs	Year Taken	Chief's Initials
Firefighter Orientation & Safety	2 pts			
Fire Behavior	2 pts			
Building & Construction	2 pts			
Firefighter PPE	2 pts			
Portable Extinguishers	2 pts			
Ropes & Knots	2 pts			
Rescue & Extrication	2 pts			
Forcible Entry	2 pts			
Ground Ladders	2 pts			
Ventilation	2 pts			
Water Supply	2 pts			
Fire Hose	2 pts			
Fire Streams	2 pts			
Fire Control	2 pts			
Fire Detection/Alarms/Suppression Systems	2 pts			
Loss Control	2 pts			
Protecting Evidence for Fire Cause Determination	2 pts			
Fire Department Communications	2 pts			
Fire Prevention & Public Education	2 pts			
Emergency Vehicle Driver Training	3 pts			
Optional Modules - Please Print	Points	Training Hrs	Year Taken	Chief's Initials